



APRON #2 - TABLE ROOM SUPERVISOR

(CHILD PASSES TRASH CAN AFTER SNACK)

4am SCHEDULE - Key for shed in apron pocket

Please note recycling system:

- 1) Green compost cans w/ clear liners: Paper towels, food, wax paper, paper cups
- 2) Black trash cans w/ white liners: Plastic, wrappers, wipes, items with paint, glue, or chemicals

3) Lrg black & silver recycle can (in craft room): Plastic bottles, paper, and cardboard

The times listed below are approximate- teachers will lead transitions

9:00am

- During circle-time please check playground & sweep gravel from sidewalks. Brooms are in the shed - always keep shed door locked, and only use door on right side please.
- Pull out plasma cars, 3 Little Tykes cars, and 4 single trikes from shed.
- Dry off dew from slides and swings if needed - towel will be in shed.
- Check locks on both gates.
- Return to classroom and join children in circle.
- After circle-time, supervise children in Play Area #2 with blocks, dolls and dress-up. Help keep blocks on one side of room 2, dolls and family life things on the other - encouraging children to put things away as they finish play. It is fun for the children when you help them build with blocks or play house with them.

10:10am

- Assist the children at clean-up time.
- During outside play, please wipe the tables in Play Area #1 with disinfectant wipes.
- Set tables with placemats (from recycled paper bin which is labeled on counter in the Craft Area #3).
- Bring juice tray from kitchen. Set tables with napkins on each placemat, and cups stacked in center of each table. Leave juice on circle table - do not put juice on set tables please.

10:40am

- Supervise sink in bathroom as children come in from the playground.
- Take off name-tags as children wash their hands, and put name-tags on high counter in the craft room.
- Direct children into Play Area #1 to be directed by the teachers.
- At snack time, please sit at a table and be responsible for the needs of that table.
- **Your child passes the trash can after snack.**

11:05am

- After snack, the children will be directed by teachers.
- Carry juice tray back to the kitchen. Wash the pitchers and any used mugs - Please only use the sponge marked Co-op (which is peanut free), and antibacterial dish soap. Teachers will have already put out a clean towel. Please be sure all 8 pitchers are accounted for and returned to the tray.
- Please empty green compost trash cans with the clear liner into the short, food waste dumpster at the back of the parking lot.
- Also empty the black trash cans with white liners into the largest dumpster at the back of the parking lot.
- Replace the liners in each can (liners are in boxes on top shelf in the bathroom).
- Teachers will empty the Craft Area #3 recycle can, containing plastic, cardboard, etc.

Please remember:

**This is a cooperative school. If you finish your tasks early, please offer to help the other parents.*

***AFTER SCHOOL PLEASE KEEP YOUR CHILD INSIDE UNTIL YOUR JOB IS COMPLETED.**

***Remember to sign your child out when you leave. Thanks for your help today!**