



APRON #1 - TABLE ROOM SUPERVISOR (CHILD SAYS PRAYER BEFORE SNACK)

4am SCHEDULE

Please note recycling system:

- 1) **Green compost cans w/ clear liners:** Paper towels, food, wax paper, paper cups
- 2) **Black trash cans w/ white liners:** Plastic, wrappers, wipes, items with paint, glue, or chemicals

- 3) **Lrg black & silver recycle can (in craft room):** Plastic bottles, paper, and cardboard

The times listed below are approximate- teachers will lead transitions

9:00am

- Key to kitchen slider door is on hook above snack cabinet. Go to kitchen and put water into 8 children's pitchers. Put tray with pitchers into refrigerator.
- Return to classroom and join children in circle, return key to hook.
- After circle-time, please supervise children in Play Area #1 with puzzles or games (children enjoy listening to stories and playing games with you).

10:10am

- Assist the children at clean-up time.
- You will go outside with the children and teachers, and supervise the swing area.
- Help teacher cover sandbox, put away diggers, trucks, brooms, water sprayers, etc.
- On Friday, please put away all outside toys and make sure the shed door is locked.
- Check for children behind play equipment and along fence, to assure everyone is in line.

10:40am

- **Supervise sink in Play Area #1**, when children come in from outside.
- Take off name-tags as children wash their hands, and put name-tags on high counter in the craft room.
- Direct children into Play Area #1 to be directed by the teachers for snack.
- **Your child says prayer before we begin snack.**
- At snack time, please sit at a table and be responsible for the needs of that table.

11:05am

- After snack, the children will be directed by teachers.
- Please wipe tables and chairs with disinfectant wipes, put the chairs up on the tables.

11:30am

- Vacuum both carpeted rooms (Vacuum is located in vacuum cabinet in the bathroom).
- Return vacuum to cabinet.
- **PLEASE TAKE DOWN CHAIRS FROM TABLES** to prepare for next class, and put plug covers back in.
- **4am on Monday needs to change the vacuum cleaner bag.**

Please remember:

**This is a cooperative school. If you finish your tasks early, please offer to help the other parents.*

***AFTER SCHOOL PLEASE KEEP YOUR CHILD INSIDE UNTIL YOUR JOB IS COMPLETED.**

***Also remember to sign your child out when you leave; thanks for your help today!**